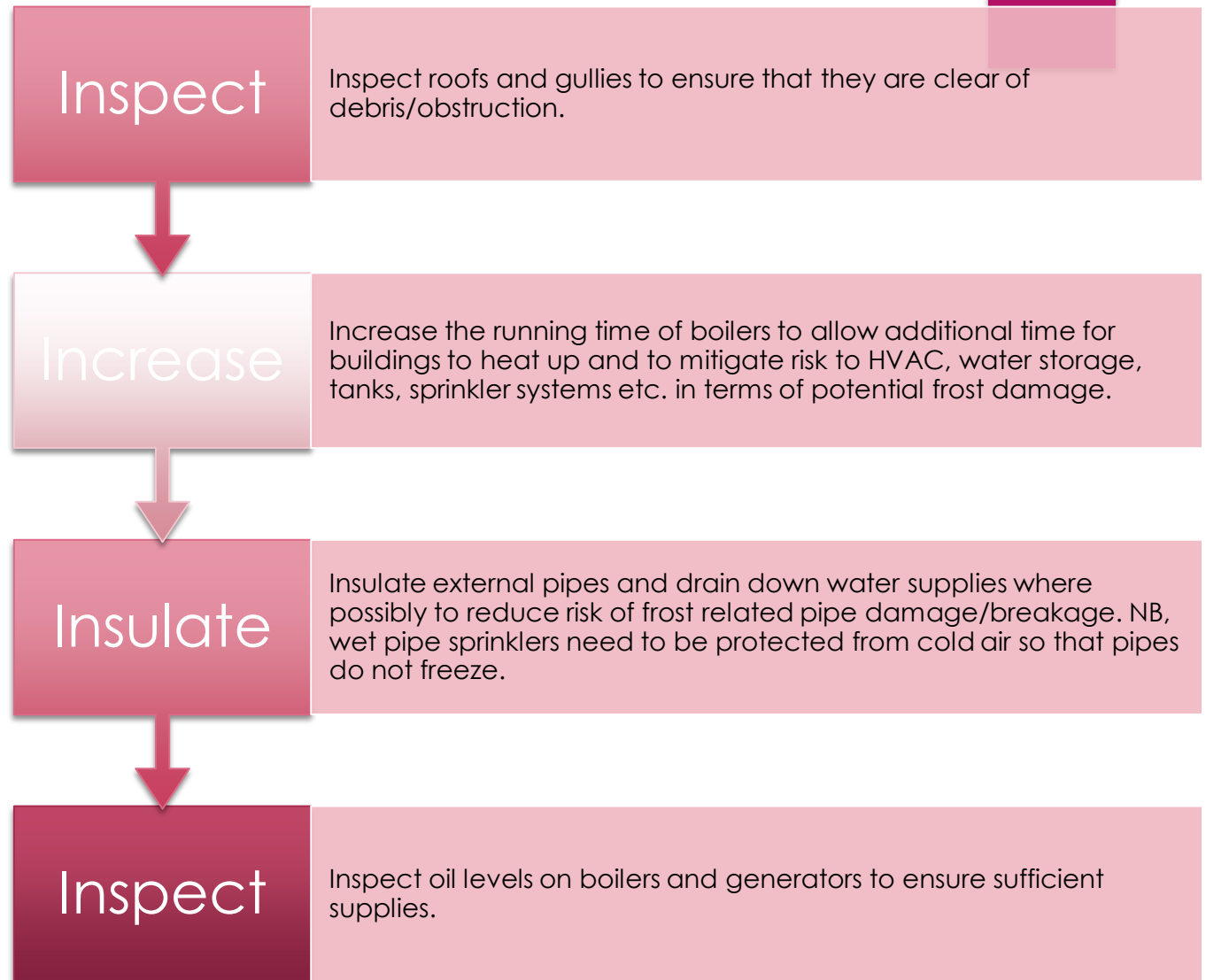




# Prepare your property for severe cold

SOME USEFUL ADVICE FROM  
CHARTERED PROPERTY &  
FACILITIES MANAGERS

**Safety First –  
ensuring the  
safety of  
occupants,  
contractors  
and visitors is  
the #1  
consideration.**



**Safety First –  
ensuring the  
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Test back up power systems  
and emergency life safety  
systems to ensure that they are  
working correctly.



Plan and agree salting/gritting  
of access routes to and from  
buildings and within carparks if  
required, ensure adequate  
stock on site and allow  
adequate time to complete  
the works.

**Safety First –  
ensuring the  
safety of  
occupants,  
contractors  
and visitors is  
the #1  
consideration.**

1

Plan for clearing of snow accumulations from roofs or overhangs in the event of large accumulations.

2

Ensure signage is on hand to warn of ice/potential slips and designate routes as required to minimize risks of walking on untreated areas.

3

Provide additional matting inside doorways to allow walk off area /drying areas before entering the buildings.



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# Items to consider for Property & Facilities Managers in terms of the workplace;

Ensure	Ensure a clear communication plan is in place to notify stakeholders of the steps being taken to ensure Safety First.
Consider	Consider how alternative work practices could minimise disruption eg working from home and how you can notify the business, visitors, contractors in advance.
Consider	Consider who will be on site and what they can do to ensure business continuity in the event of disruption assuming that it is safe for them to make their way to site.

## Items to consider for Property & Facilities Managers in terms of the workplace;

- ▶ Ensure the business has up-to-date employee contact details and an agreed escalation plan for employees and contractors alike.
- ▶ Ensure that management responsibility is clearly assigned for planning, making preparations and taking decisions.



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# Useful information

- ▶ **Useful links;**
- ▶ [www.met.ie](http://www.met.ie)
- ▶ [www.winterready.ie](http://www.winterready.ie)



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