

Regulation and Standards Standing Committee
Terms of Reference
Draft September 2020

	<p>The SCSI Council has been delegated authority from the Board to develop and implement general policies, across a number of core areas represented by Council Standing Committees including a Regulation and Standards Standing Committee.</p>
<p>1.</p>	<p>Purpose The purpose of the Regulation and Standards Standing Committee is to:</p> <ol style="list-style-type: none"> 1. Make rules and regulations as may be required to deliver the regulatory objectives of SCSI 2. Publish and promote: <ul style="list-style-type: none"> • SCSI’s standards for conduct, ethics and competence • Guidance and advice for SCSI members on matters relating to SCSI regulation, standards for conduct, ethics and competence • Regulatory decisions of the Professional Conduct Committee and the Appeals Board 3. Determine and implement consumer and client protection policies 4. Ensure a fair disciplinary process(es) and sanctions policy are delivered, having regard to the need for SCSI to act in the public interest 5. Ensure the monitoring of, and response to, changes to legislation and public policy which could have regulatory significance as it affects the profession in Ireland 6. Take into account the public interest and provide public and market confidence, the Committee may be required from time to time to provide comment on sector standards under development. <ul style="list-style-type: none"> • Sector standards apply to specific disciplines within the profession and establish the expectations of members when practising or qualifying in these sectors and relate primarily to technical competence and ethical conduct 7. Ensure regulatory consistency, as far as possible, with both RICS Regulation and Statutory Regulation of surveyors in Ireland by SCSI (as statutory registration body under the Building Control Act, 2007) and the Property Service Regulatory Authority (PSRA) promoting good working relationships with both the RICS and PSRA.
<p>2.</p>	<p>Duties and Responsibilities: 2.1 The Regulation and Standards Standing Committee shall be responsible for the management and direction of all regulatory affairs.</p>

	<p>2.2 The Regulation and Standards Standing Committee shall be responsible to the Council and shall provide regular updates to the Council, at least quarterly or more often as the Council may require.</p> <p>2.3 The Regulation and Standards Standing Committee shall contribute information on the work of the Committee for the Annual Report which shall be submitted to each SCSI AGM.</p> <p>2.4 The Regulation and Standards Standing Committee shall develop annual committee objectives that takes account of Council’s strategic direction and agreed objectives.</p> <p>2.5 No financial commitments may be entered into without the prior sanction of the Board of Directors except where expressly provided for in the agreed objectives/SCSI strategic plan.</p>
<p>3.</p>	<p>Membership of the Regulation and Standards Standing Committee:</p> <p>3.1 The Regulation and Standards Standing Committee will be comprised of up to 9 members including:</p> <ul style="list-style-type: none"> • An independent Chair • Four independent non-SCSI members • Four SCSI members <p>3.2 The SCSI members will be drawn from each of the three sectors – Land, Construction and Property – with the final member a representative as nominated by the ADR committee.</p> <p>3.3 Representatives of RICS Regulation may attend the meetings but will have no voting rights.</p> <p>3.4 Executive staff from SCSI will attend all the meetings but will have no voting rights.</p> <p>3.5 Others may be invited by the Chair to attend all or part of any meeting but will not have any voting rights.</p>
<p>4.</p>	<p>Appointment/Nomination to Regulation and Standards Committee:</p> <p>4.1 The independent Chair and other independent members of the Committee will be appointed by the SCSI Council from a list prepared following an open call for nomination.</p> <p>4.2 Applications for three Chartered Surveyors from Land, Construction and Property will be invited from the general membership and the Council will appoint a representative from each sector to the Committee.</p> <p>4.3 The ADR Committee will nominate the fourth SCSI member seat on the Committee.</p>

	4.3 Unless the Council shall otherwise decide, membership of the Regulation and Standards Committee shall be by appointment and nomination.
5.	Secretary: The Secretary of the Regulation and Standards Committee will normally be the Director of Regulation (executive staff) who shall take responsibility in conjunction with the Chair for the taking and preparation of minutes and the distribution of agendas, minutes and other appropriate documentation in advance of each meeting.
6.	Regulation and Standards Standing Committee Representative to Council: The Committee shall nominate a representative to the Council of the Society.
7.	Delegation of Duties: The Regulation and Standards Committee may delegate any of its duties to sub-committees and working groups established by it, including the Professional Conduct Committee and Appeals Board. They are responsible for the appointment of a Panel Independent and Chartered Surveyor Members
8.	Tenure of Committee Members: 8.1 No person may hold office as Chair for more than six years in succession. 8.2 No person may serve more than six years in succession.
9.	Vacancies on Committee: Any vacancies that arise on the Committee will be filled in accordance with section 3 and 4 above.
10.	Quorum: The quorum necessary for the transaction of business shall be three members of the Regulation and Standards Standing Committee. Subject adherence of an independent majority being met for the meeting.
11.	Frequency of Meetings: The Regulation and Standards Standing Committee shall meet up to 10 times per annum or as otherwise required by the Chair. The schedule of meeting dates for the session ahead will normally be set out and agreed at the first meeting of each session.
12.	Notice of Meeting: Unless otherwise agreed, notice of each meeting confirming the venue, time and date together with an agenda of items to be discussed and supporting papers will be forwarded or notified to each member of the Regulation and Standards Standing Committee, or any other member required to attend, no later than 7 working days before the date of the meeting.
13.	Conduct of Meetings: 13.1 Meetings of the Regulation and Standards Standing Committee will be conducted in accordance with the provisions of the SCSJ Memorandum, Articles, Bye-Laws and

	<p>Regulations.</p> <p>13.2 An approval or resolution of the Regulation and Standards Standing Committee may be passed by a simple majority of those present and entitled to vote at the meeting.</p> <p>13.3 If there is equality of votes, the Chair will have a casting vote.</p> <p>13.4 The Regulation and Standards Standing Committee may make arrangements to pass resolutions between meetings either in writing or by electronic communications, subject to a simple majority vote. Any decision made by the Regulation and Standards Standing Committee outside a meeting must be notified to the Committee and recorded at its next meeting.</p> <p>13.5 Any member of the Committee who has a material interest relating to any decision to be made must declare that interest before the item relating to that decision is discussed and will not be entitled to vote on that decision. The Chair will have the final ruling on whether or not the member is entitled to vote.</p>
14.	<p>Terms of Reference:</p> <p>14.1 The Terms of Reference of the Regulation and Standards Standing Committee may be reviewed annually.</p> <p>14.2 Any amendments to the Terms of Reference will be subject to the approval of the Board of SCSl.</p>